

County/District 4-H Ambassador Advisor Position Description

Title: County/District 4-H Ambassador Advisor

Purpose: To help facilitate the selection, training and leadership of County /District 4-H Ambassadors and to help promote 4-H and Extension youth programs in the County/District.

Contact Person: Local County/District Extension Agent

Required: Completed VIP Process/VIP registered

Responsibilities:

1. Serve as a member of County/District Selection Committee to assist in selection of Ambassadors.
2. With Ambassadors, help plan the county /district Ambassador program
3. Attend State Training with county/district Ambassadors.
4. Help develop a local training program to include the development of specific skills:
 - a. understanding the Kansas 4-H
 - b. understanding the county 4-H program
 - c. communicating with both youth and adults
 - d. making presentations – public speaking
 - e. using radio, TV, and newspaper media
5. Promote Ambassador program as opportunity for older 4-H youth to develop new skills.
6. Assist in recruitment of older 4-H youth to serve as 4-H Ambassadors.
7. Serve on the county/district 4-H promotion committee.
8. Assist Ambassadors in making arrangements for them to speak to various community and civic groups.
9. Help Ambassadors arrange for school visits and other promotional presentations.
10. Coordinate transportation for Ambassador presentations.
11. Communicate Ambassador plans to the County/District Extension Office.
12. Meet at least once a month with Ambassadors to support and help implement the program, evaluate the progress, and provide training updates.
13. Facilitate evaluation of programs and make recommendations for improvements.
14. Prepare an annual report of activities for distribution to County/District Extension Office and other interested groups.

Desirable Skills:

- Knowledge of state and county/district 4-H programs
- Knowledge of community and civic leaders, or the ability to determine who they are
- Willingness to meet people and promote new ideas
- Enthusiasm for youth and the 4-H program
- Ability to relate well to others

Time Required:

- The 4-H Ambassador Advisor position should be accepted for two years. During the selection and training period, this position may require 15 to 30 hours per month; after training, 4 to 10 hours per month.



**KANSAS STATE UNIVERSITY AGRICULTURAL EXPERIMENT STATION
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